

FACILITIES MANAGEMENT

BUDGET UNIT: MAINTENANCE DIVISION (AAA FMM)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Maintenance Division administers the county's maintenance services provided to county owned and some leased facilities through a combination of in-house personnel and private service providers. In addition, the Maintenance Division is responsible for the minor remodel and maintenance portion of the county capital improvement program.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	4,346,968	3,928,511	3,845,467	6,913,553
Total Revenue	568,022	670,000	615,409	3,430,000
Local Cost	3,778,946	3,258,511	3,230,058	3,483,553
Budgeted Staffing		58.0		58.0
Workload Indicators				
Square feet maintained	4,175,000	4,175,000	4,175,000	4,175,000
Maintenance trouble calls	15,415	15,700	15,375	15,700
Maintenance requisitions	4,984	5,300	5,205	5,300

GROUP: Internal Services
DEPARTMENT: Facilities Management - Maintenance
FUND: General AAA FMM

FUNCTION: General
ACTIVITY: Property Mgmt

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	2,485,702	2,808,709	2,933,141	72,624	3,005,765
Services and Supplies	3,625,244	3,677,654	3,770,727	81,852	3,852,579
Central Computer	17,493	14,947	21,822	662	22,484
Equipment	24,465	55,000	55,000	(55,000)	-
Transfers	-	31,560	31,560	1,165	32,725
Total Expenditure Authority	6,152,904	6,587,870	6,812,250	101,303	6,913,553
Less:					
Reimbursements	(2,307,437)	(2,659,359)	(2,659,359)	2,659,359	-
Total Appropriation	3,845,467	3,928,511	4,152,891	2,760,662	6,913,553
Revenue					
Current Services	609,418	670,000	670,000	2,760,000	3,430,000
Other Revenue	5,991	-	-	-	-
Total Revenue	615,409	670,000	670,000	2,760,000	3,430,000
Local Cost	3,230,058	3,258,511	3,482,891	662	3,483,553
Budgeted Staffing		58.0	58.0		58.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation		
Salaries and Benefits	124,432	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	93,073	Inflation, Risk Mgmt Liabilities
2410 Central Computer	6,875	
Subtotal Base Year Appropriation	224,380	
Subtotal Base Year Revenue	-	
Subtotal Base Year Local Cost	224,380	
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Total Appropriation Change	224,380	
Total Revenue Change	-	
Total Local Cost Change	224,380	
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Total 2000-01 Appropriation	3,928,511	
Total 2000-01 Revenue	670,000	
Total 2000-01 Local Cost	3,258,511	
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Total Base Budget Appropriation	4,152,891	
Total Base Budget Revenue	670,000	
Total Base Budget Local Cost	3,482,891	

Board Approved Changes to Base Budget

Salaries and Benefits	72,624	Change in step funding of various positions
	72,624	
Services and Supplies	81,852	Change in overall costs of providing services contractually including an increase in the minimum wage, overall costs for materials, freon, electrical parts, etc.
	81,852	
Central Computer	662	
Equipment	(55,000)	Prior year's one-time purchase of truck and a lift
Transfers	1,165	Change in lease costs per Real Estate Services
	1,165	
Total Expenditure Authority	101,303	
Reimbursements	2,659,359	Change in accounting standards GASB 34, accounting for services rendered as revenue
Total Appropriation	2,760,662	Change in accounting standards GASB 34, accounting for services rendered plus increase in revenue due to increase in cost of providing services
Total Revenues	2,760,000	
Total Local Cost	662	